

# Kilpeck Parish Council

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Councillor,

You are summoned to the Ordinary Meeting of the Parish Council No KPC/LL/212 which is to be held in Kilpeck Village Hall on Tuesday 8<sup>th</sup> April 2025. Meeting to commence at **7.00pm** and to be concluded by 9.00pm

## AGENDA

- 1.0 **Apologies for Absence** To receive and consider any apologies
- 2.0 **Declarations of Interest & Dispensations** To receive any declarations of interest in agenda items, or written dispensation applications
- 3.0 **To Receive, Approve and Sign** the Minutes of the Parish Council Meeting no. KPC/LL/211 held on Tuesday 11<sup>th</sup> March 2024 **(copy enclosed)**
- 4.0 **Financial & Policy Matters**
  - 4.1 Confirmation of receipts
  - 4.2 Payments for approval
  - 4.3 Bank Balances and Reconciliations
  - 4.4 To confirm set up of online banking
  - 4.5 To review the Parish Emergency Plan
  - 4.6 To confirm the transfer of the land management for the village hall field from 1<sup>st</sup> April 2025
  - 4.7 Preliminary AGAR discussion - To review the timeline and requirements for AGAR 2024-25, to review the updated Asset Register and confirm internal audit arrangements
- 5.0 **Public Question Time**

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions
- 6.0 **Highways & Public Rights of Way Issues**
  - 6.1 Lengthsman report
  - 6.2 To receive any new General Highway or Public Rights of Way issues
  - 6.3 To note comments received regarding Locks Garage traffic management
- 7.0 **Planning** To consider the following planning applications submitted to Herefordshire Council:
  - 7.1 **Planning Consultation 250581** - Mill Garage, Tram Inn, Hereford, Herefordshire HR2 9AN - Proposed erection of steel portal frame building, concrete foundations and base, composite cladding to sides and roof, Upvc windows, steel doors. Foul treatment plant and storm soakaway (subject to engineers design).
  - 7.2 **Planning Consultation - 250691** - Two Brooks Barns, Two Brooks Lane, Marlas, Herefordshire, HR2 9DS (Part 3) Class Q - Prior Approval Prior notification for the conversion of an existing Dutch barn, and the lean-to barns attached to a dwelling.
- 8.0 **Reports**
  - 8.1 Kilpeck Village Hall
  - 8.2 Ward Councillor Mr Richard Thomas
  - 8.3 Police Representative (if available)
- 9.0 **Information Sheet**

To receive updates and any correspondence received and consider any actions necessary **(information enclosed)**
- 10.0 **Agenda of the Next Meeting**
- 11.0 **Date, Time and Venue of Next Meeting**
  - 11.1 The next Meeting will be an Ordinary Meeting of the Parish Council on **TUESDAY 13<sup>th</sup> May 2025** to be held in Kilpeck Village Hall and is due to commence immediately after the Annual Parish meeting which commences at **7.00pm**

*L Lewis* Lisa Lewis, Clerk to Kilpeck Parish Council 2<sup>nd</sup> April 2025

*Kilpeck Parish Council Serving the Local Community*